

<b>TRANSMITTAL SLIP</b>		DATE <i>29 July 63</i>
TO [REDACTED]		
FROM <i>604</i>	<i>16th</i> <i>8/7/63</i>	
REMARKS:  <i>File Total</i> <i>Records 1/30/63</i> <i>OCR Case File</i>  <i>8/2/63</i>		
<i>I called [REDACTED]</i> <i>re: the attached. He</i> <i>has sent a copy to [REDACTED]</i> <i>and will deposit one in [REDACTED]</i>		
FROM [REDACTED]	VR <i>called</i>	
ROOM NO. <i>1653</i>	<i>76g</i>	EXTENSION [REDACTED]

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

☆ GPO : 1957 - O - 439445

OCR

## INDUSTRIAL REGISTER

VMR Scope NotesJuly 1963I. SCOPE

- A. The Industrial Register's collection of materials in the Vital Materials Repository is intended to provide selected information on strategic foreign industrial and scientific establishments and supporting installations. In addition, area information is maintained and may be called for by town, city, or province or within specific geographic coordinates.
- B. Industrial Register vital materials are available on the countries listed in Appendix A. In addition, A, B, and C machine listings and geographic coordinate listings (described in Paragraph III-B and C below) are available on most other countries.

II. KEY OR GUIDE LISTS

In addition to this instruction which describes the types of materials available and the arrangement and use of all IR holdings, the following keys or guides are available.

- A. Where a general country folder is maintained, a control sheet will be filed listing materials contained (i.e. general country surveys, industrial surveys, etc.).
- B. A list of target materials in each "Target" folder filed by city which lists the materials available including "Target" industrial installations.

III. DESCRIPTION OF HOLDINGSA. General

Items of common concern to all country and USSR area collections; e.g. industrial activity coding manuals, lists of country (area) codes, etc. The USSR collection is divided into 12 economic regions; i.e., each USSR region is treated as an individual country. The check-in sheet preceding the USSR collection explains how to recover information pertaining to the USSR.

B. Target Listings-

IBM machine listings, or "T" listing of "Target" cities and installations within the city. DETAILED INFORMATION IS AVAILABLE IN VMR ON EACH LISTED CITY AND INSTALLATION. This tabulation lists the cities alphabetically, and the installations alphabetically within each city that have sufficient strategic importance to be deemed a "Target".

C. Country or Regional Listings

IBM Machine listings in three parts designated A, B, and C of all industrial installations within the country.

Part A- A compilation of all installations of a given country arranged alphabetically by city and then alphabetically by installation within the city. (Inserted after the cover of the "A" listing are sheets explaining each heading in the listing and keys to the codes used.) (See Appendix B)

Part B- A compilation of all installations of a country arranged alphabetically by installation name, whether a proper name or a descriptive name.

Part C- A compilation of all installations of a country arranged by industrial activity codes with a subordinate alphabetical arrangement by location for each activity code.

D. Geographic Coordinate Listing

Lists, by coordinates, all cities and towns on which the Industrial Register Headquarters File has information. These place names are arranged by latitude in ascending order.

E. City Target Folders

Red legal-size folder, called a Target Complex Folder, arranged alphabetically and containing essential information on each "Target" city or area. Included are town plans, photos, Air Force Target Mosaics and Target Information Sheets, and other data which describe the city and its industrial activities. In addition, installation information in hard copy may be maintained here when of insufficient quantity to warrant setting up a separate Target Installation Folder (See F below).

F. Target Installation Folders

This folder contains selected key documents in hard copy (i.e. plant digests, plant summaries, and documents of particular value) for each "T" installation. Folders will carry the same number as the installation actifilm and will be arranged in the same order. This file is designed to meet emergency requirements.

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G. Installation Target Film

Information on "Target" industrial installations within country, arranged numerically and stored on microfilm in plastic jackets or on actifilm. The beginning of each document is flagged by a square at the top of the frame. The word "code" in the square indicates a document with codes and a blank "flash" indicates a "nodex" document.

H. Miscellaneous

Other reference materials, relating to a specific country or USSR area, considered of value in supplementing the above, or as working aids.

IV. ARRANGEMENT OF MATERIALS

The general items listed in paragraph III. A., above, are at the start of the IR file. Two copies of each are filed. The main IR collection of vital materials is arranged alphabetically by country. Within the USSR holdings, the items are arranged by economic regions. The check-in sheet preceding the USSR collection includes a map showing the breakdown of the economic regions and a copy of CIA/CR 13 "USSR Locations" which serve as keys to the USSR collection. For each country and USSR region there are A, B, and C country listings. For the countries listed in Appendix B, there are also area folders, installation folders, target installation microfilm, and other selected reference aids.

V. NATURE OF SERVICE

Generally, requests to IR for information concern specific industrial installations, production of certain industrial items, or a specific town, city, province, or area within specific geographic coordinates. Answers may be in the form of lists of cities or installations; descriptive information drawn from intelligence reporting or open literature; or maps, photos, plant layouts, or other graphic materials.

VI. RESEARCH IN DEPTH

In addition to the vital materials deposited, a considerable volume of material of a lesser degree of value is available in the Records Center. In the event a researcher desires to conduct research in depth, it may be possible to utilize these materials. A detailed list of these items is filed in the Records Center under the Record Control Schedule for IR.

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APPENDIX B

EXPLANATION OF IBM LISTING HEADINGS  
IN INDUSTRIAL REGISTER VMR COLLECTION

The Industrial Installation Listings provide information in clear text and in coded form. An explanation of the columns and the symbols and numerical codes follows:

LOCATION: Place names, are authenticated by the most recent NIS Gazetteer.

POLITICAL SUB-DIVISION: An IR code has been assigned to each political sub-division within a country. A copy of the code for this listing is attached.

COORDINATES: W. A. C. NUMBER: Geographic latitudinal and longitudinal coordinates are recorded to the nearest minute. The W.A. C. number refers to the applicable World Aeronautical Chart.

FIRM NAME OR CITY CROSS REFERENCE: The official designated name, cross reference or alternate names or a descriptive name of the firm. In the case of a city, the cross reference name given is the name under which the Industrial Register carries its dossier files.

TERMINAL POINTS: Refers to those "economic entities" that cover a wide area such as oil and gas pipelines. The country code and Political Sub-Division code of the other terminal points are entered here.

MINISTRY NUMBER: The "number" designation of the installation as assigned by the controlling government ministry.

STATUS: Denotes the present "status" and name type of the installation. A copy of the code is attached.

FIRM NUMBER: The Industrial Register's file designation assigned to this particular installation.

TARGET: A "T" designator indicates that this particular dossier and/or town is considered by the Industrial Register to be of significant importance.

MULTIPLE LOCATION CODE: The indicator "A" or "lazy pillow" designates a single facility which is reported under more than one location.

FOLDER: The asterisk symbol (\*) refers to the existence of a large dimension folder containing documents on an installation not easily filed in the normal file folder. The "at" symbol (@) indicates that a similar type folder is available containing miscellaneous town information.

INDUSTRIAL CATEGORY CODE: Denotes the substantive type of activity carried out at the installation. A copy of the Industrial Category Code is attached.